

ShopCPR Finance Guidelines

PAYMENT REMIT

Remit by Check

AHA ECC Distribution
PO Box 841390
Dallas, TX 75284-1390

Reference ShopCPR invoice #(s) with payments

PAYMENT TYPE:
Check or ACH/EFT Only
(no credit cards)

PAYMENT TERMS:
Net 30

Remit by Electronic Payment

American Heart Association
ACH/EFT Routing #: 111000025
Account #: 488038435447
Remit email: ecc.finance.creditapp@heart.org

Reference ShopCPR invoice #(s) with payments

INVOICES AND STATEMENTS

ShopCPR invoices

Generate each Monday and the last day of the month.

ShopCPR statements

Emailed the 2nd business day of each month.

- Invoices and Statements are sent from ShopCPR.invoices@email.ShopCPR.heart.org
- ShopCPR invoices always begin with "SCPR"
- Please ensure address is not blocked by your SPAM filter

ADDITIONAL INFORMATION

- A billing email and phone number directly to your Accounts Payable Dept. is preferred.
- Billing cc: field in your ShopCPR organizational set up is also available for a secondary email.
- Accounts may be put on hold if invoices are not paid within the payment terms.
- Please verify payments are always sent to the correct remit address.

Questions?

Contact ShopCPR: 888-277-5463 or ShopCPR@email.ShopCPR.heart.org